

## Environmental Sustainability Internships – Now Accepting Applications!

The Office of Environmental Policy (OEP) is accepting applications for undergraduate student internships beginning next academic year or sooner. New interns will join the UConn Sustainability team that includes a director, an administrative coordinator, several returning undergraduate interns and graduate student sustainability coordinators. Sustainability Office interns work with students, faculty and staff on all aspects of UConn's campus sustainability initiatives, programs and outreach activities.

The environmental sustainability or "green campus" team for the OEP is part of the Executive Vice President for Administration's organization. Interns are paid an hourly rate and work 10-12 hours per week. Applicants must be students enrolled at UConn, earning credit toward a bachelor's degree.

Among other things, an OEP internship will provide students with excellent practical experience for an environmental or sustainability career or graduate program (find out more about [OEP internship benefits](#)). Interns also gain a unique opportunity to improve UConn's environmental performance and reputation as a campus sustainability leader (UConn was [ranked #1](#) nationally in the Sierra Club's 2013 Cool Schools survey!).

Duties for an OEP intern may include:

- Researching and summarizing best environmental practices at peer institutions, in order to develop and improve sustainability programs at UConn,
- Coordinating with staff in other departments, as well as faculty and students, to implement ongoing campus sustainability outreach activities and annual events, such as EcoMadness, Earth Day Spring Fling, Sneaker Recycling, Recyclemania, and Give-and-Go,
- Assisting with meetings of the University's Environmental Policy Advisory Council (EPAC) and its workgroups (Environmental Literacy, Recycling, Sustainable Development, Energy and Transportation) – this includes meeting preparations, presentations, notes, and identifying and following up on action items,
- Working with EPAC workgroups and/or supervisory staff in the Sustainability Office to carry out the University's [Climate Action Plan](#) or other environmental initiatives that reflect UConn's [Environmental Policy](#),
- Assisting with UConn's public and external environmental advisory group meetings, reports, plans and studies,
- Coordinating the efforts of student volunteers participating in EcoHusky/Green Campus activities and events,
- Researching, preparing and updating content for the OEP Sustainability Office and EcoHusky website, blog, and social media.

- Identifying environmental or energy fundraising opportunities for sustainability initiatives and projects, and helping obtain such funding or assisting faculty and staff in preparing applications for grant funding,
- Tracking UConn's performance on key campus sustainability indicators, drafting environmental progress reports for various stakeholders, and responding to surveys (such as AASHE's annual STARS survey) and questions about UConn's environment-related practices,
- Helping to coordinate and staff campus and community environmental awareness events, such as the annual [Earth Day Spring Fling](#) celebration,
- Attending conferences, seminars or community meetings, as requested, and preparing written summaries, and
- Promoting increased environmental literacy, education and outreach in furtherance of the Environmental Focused Area of Excellence in UConn's Academic Plan.

Good written and verbal communications skills for interacting professionally with University faculty and staff are essential. Demonstrated peer leadership skills, an interest in environmental policy and sustainability, and strong academic standing are preferred. **There is a strong preference to hire students who will be either sophomores or juniors next fall.**

Please send a letter or e-mail explaining your background and interest in the position, including a resume, to:

Richard Miller, Director  
[rich.miller@uconn.edu](mailto:rich.miller@uconn.edu)

**AND**

Cherie Taylor, Administrative Coordinator  
[cherie.taylor@uconn.edu](mailto:cherie.taylor@uconn.edu)

Please contact Cherie Taylor at 486-5446 or [cherie.taylor@uconn.edu](mailto:cherie.taylor@uconn.edu) if you have any questions.

Established in 2002, the [Office of Environmental Policy](#) is responsible for fostering sustainability, responsible growth and environmental literacy at all UConn campuses. This includes adopting and carrying out policies for environmental excellence in our operational activities and construction program by protecting natural resources, conserving energy and water, reducing and recycling waste, ensuring green building and low-impact development, advancing opportunities for healthier, more sustainable lifestyles related to food and transportation, and distinguishing UConn's reputation for environmental stewardship by coordinating environmental outreach activities and enhancing environmental academic programs.